OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JANUARY 5, 2015 – 7:00 P.M.
CITY HALL
A G E N D A

1. Call to Order, Mayor Jerry D. Roseberry

2. Invocation

3. Pledge of Allegiance

4. Organizational Meeting – The Honorable Steven A. Hathorn, Judge, presiding

    a. Oath of office for Mayor and councilmembers continuing to serve
        i. Mayor Jerry Roseberry
        ii. Sarah Davis – Post 1
        iii. George Holt – Post 2
        iv. Lyn Pace – Post 3
        v. David Eady – Post 4
        vi. Jim Windham – Post 5
        vii. Terry Smith – Post 6

5. Public Hearing

The City Council of the City of Oxford, Georgia, will conduct a public hearing on Monday, January 5, 2015 at 7 PM in City Hall at 110 West Clark Street. The purpose of the public hearing is to consider a request for zoning variances from Oxford College concerning a new dining hall to be located at 801 Asbury Street. The request is to reduce the setback (Table 4.5) and build-to lines (§40-40) on Asbury Street and Wesley Street to -0- feet. Council also will consider a variance in the buffer requirements (§40-900 (b) and §40-906 & 907) along the northern portion of the parcel.

6. Motion to accept the Agenda for the January 5, 2015 Mayor and Council Regular Meeting

7. *** Honorary Councilmember** – Councilmember Lyn Pace has appointed Dr. Molly McGehee as the Honorary Councilmember for January.

8. * Motion to approve the Minutes of the Regular Meeting December 1, 2014.

9. * Motion to approve the Minutes of the City Council Work Session December 15, 2014.

10. * Motion to accept the Minutes of the November 11, 2014 Planning Commission.

11. * Motion to accept the Minutes of the December 9, 2014 Tree, Parks, and Recreation Board.

12. Appointments by Mayor and Council
    a. City Attorney – David Strickland
    b. Municipal Court Judge – Steven A. Hathorn
    c. Municipal Court Solicitor – Qader Baig
    d. City Clerk/Treasurer – Lauran S. Willis
    e. Police Chief – W. David Harvey

13. Planning Commission Recommendations/Petitions

14. Citizen Concerns

15. Mayor's Report

16. *** Variance requests** – Oxford College has requested and the Planning Commission has recommended for approval by City Council two variance requests to facilitate the construction of a new dining hall on the block bounded by Wesley, Pierce, and Asbury. During discussion at the work session on December 15, 2014 Council asked that a variance on the buffer requirements on the north side of the property be considered to facilitate the location of the loading dock. This property is the current location of the volleyball court and the three temporary office trailers. The request for both Wesley and Asbury was for a reduction in the setback requirement to 0 feet. We have enclosed a diagram which to help explain the request along with two letters from the architect on the project that outline the reasons following the requirements of our zoning ordinance.

17. *** Oxford College future development plan** – Oxford College has requested and the Planning Commission has recommended the approval of several amendments to the Oxford College future development plan. These are outlined on the attached memo and shown on the attached map. We will have a large scale map at the council meeting.

18. *** Electric System Improvements** – We have budgeted $100,000 both in FY2015 and FY2016 for electric system improvements. Our next project is going to be in Oxford Square. The total cost and project are explained in the attached memo. We have included a Resolution to amend the FY2015 budget for this project.

19. Invoice Approval

20. Adjourn

NOTES

- 2015 is an election year. The election is in November for the Mayor and the Councilmembers for Posts 1, 2, and 3. Qualifying is August 31 through September 4. Even though the election is eleven months away, the first legal ad will appear in the newspaper in January.

- Nina Kelly with NEGRC has completed the Oxford Town Center Development Strategy. We have copies for each councilmember.

INVOICES OVER $1,000.00

VENDOR	DESCRIPTION	AMOUNT
	City of Oxford	
Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for December	1.923.99
GMA	Telecommunication Management 1/1/15-12/31/15	1,068.50
GMA	GMEBS Retirement Fund (January)	6,383.59
Humana	Health Insurance (January)	6,819.57
Newton County BOC	Cornish Creek Water Fund	12,184.00
Newton County Water & Sewer	Services from 10/30 – 11/26	4,917.29
Sophicity	IT in a Box	1,402.87
Southeastern Power Administration	SEPA energy cost	3,471.48
	PURCHASES/CONTRACT LABOR	
Arbor Equity Inc.	(All Trees) Mulching	1,800.00
Bankcard Center	Vehicle Floor Mats PD/GCCMA Conf. (Bob)/MEAG Mayors Summit (Mayor & Bob)/ECG Training (Dustin)/Convocation Reception/Van Rental/Miscellaneous for Convocation/Lunch for Honorary Council	3,014.46
CDW-Government	Service and Hardware for new Software Upgrade	3,466.00
City of Covington	E911 7/2013 - 6/2014	9,539.50
City of Covington	E911 7/2014 – 6/2015	9,539.50
Emory Copy Center/RICHO	175th Anniversary Books	10,500.00
Gresco Utility Supply Inc.	Electric Wire Restock for Electric Dept.	2,582.00
Harris Computer System	Project Management & Printer for Upgrade	4,627.66
Kesco, Inc.	New pump for Victoria Station	2,746.02
Kustom Signals, Inc.	Mobile Speed Radar Sign for Police Department	2,310.00
Latham Home Sanitation	Waste removal service (November)	5,378.74
Latham Home Sanitation	Waste removal service (December)	5,353.74
Ozburn Electrical Contractors, Inc.	Replace interior lights w/motion sensor @ Maintenance Facility	3,700.00
Perkins Generator Sales & Service	Deposit payment ½ for Generator Purchase	3,225.16
State of GA DNR	Drinking Water Fees 7/1/2014-6/30/2015	3,900.00
Steven A. Hathorn	Municipal Judge Legal service/Oct-Dec	1,250.00
Woco Pep Oil Inc.	Fuel & Diesel (December)	3,795.65
	APPROVED CONTRACTS	
Anderson Grading	Emory/Asbury Water System Improvement	42,780.00